

Deutsche Sommerschule am Pazifik

Application Instructions

Enclosed is your application for the Deutsche Sommerschule am Pazifik, including a scholarship application and a recommendation form. Specific information on dates and fees for the current session of the program are listed on our website and in the brochure.

Instruction is offered at both the undergraduate and graduate levels. Graduate applicants must have completed a BA in German or the equivalent.

The attached application form is to be used by applicants for both the five-week program and the one-week Lehrerfortbildungsseminar. There is no specific deadline, and we process applications as we receive them. However, places in the program are limited, so early application is strongly recommended.

Applicants will be notified whether they are admitted within two weeks after all material has been received. By the end of May, admitted students will receive a packet of information giving details about the Sommerschule (transportation, what to bring, course descriptions, etc.).

Scholarships funds are limited. Participants in the Sommerschule are expected to contribute as much as they can towards the cost of the program, whether through personal finances, loans, or other means. Students who receive a scholarship may be asked to volunteer time to help the director and faculty during the course of the program.

The Deutsche Sommerschule am Pazifik supports the right of equal access to its classes by students with disabilities and makes every reasonable effort to ensure this access. Students with disabilities who require assistance should contact the program manager at 503-725-5294 or toll free 1-800-547-8887 ext 5294 or email godfreyk@pdx.edu at least 45 days before the program begins.

Send all application materials to:

Kathie Godfrey
Deutsche Sommerschule am Pazifik
PO Box 751
Portland, OR 97207-0751

For more information or if you have questions:

Call **503-725-5294** or **1-800-547-8887 ext 5294**
E-mail Kathie Godfrey at **dsap@pdx.edu**

The following materials are required before your application can be processed:

- 1 Application form.** All relevant information should be provided on both sides of the form. Applicants who have previously been admitted to the program should submit a new application form but need not submit the recommendation form or transcript.
- 2 Statement of purpose.** The statement must be composed in German without outside help. Please type or use a word processor. It should address the following topics: your background in German, your reasons for wanting to participate in the program, and the expectations you have with respect to your future use of German. This statement will be used to evaluate your German language ability for purposes of enrollment at the appropriate language level.
- 3 Transcript.** A certified transcript of college or university work (usually sent directly by the registrar of your institution) should be sent to the address above [is this correct?]. High school students should submit the official record of their high school work. Applicants not currently attending school or university may send copies of unofficial transcripts or contact the program manager and provide alternative information. PSU students and applicants to Lehrerfortbildungsseminar do not need to send a transcript.
- 4 Reference.** Applicants must submit one completed reference form, to be filled out by an instructor or other person well qualified to evaluate your German language ability and general academic qualifications. It is your responsibility to contact your reference and request that he/she return the form to the address at the bottom. As a rule, relatives are not considered a qualified reference. Native speakers of German do not need to obtain a reference for any program, but should submit some documentation proving native-speaker status. Applicants to the Lehrerfortbildungsseminar who are currently teaching do not need to obtain a reference.
- 5 Processing fee.** A \$60 nonrefundable processing fee must accompany this application. Applications without the fee will not be considered. Please make your check payable to Portland State University.
- 6 Financial aid.** Applicants who want financial aid should submit the completed application for scholarship form. Please note that these applications are considered in order of receipt, so early application is strongly recommended.

Application for admission to the Deutsche Sommerschule am Pazifik

NOTE: A \$60 nonrefundable processing fee must accompany this application. Applications without the fee will not be considered. Please make your check payable to Portland State University.

All submissions (except as noted in the application Instructions) must include a complete transcript and one completed recommendation form before application can be considered.

Please consider my application for the: 5-week program 1-week teachers program 2-week teachers program

Last name First name Middle name

Current address Street address or PO Box City State Zip

Permanent address Street address or PO Box City State Zip
(on or after June 3)

E-mail address Current telephone number

Social Security Number* Date of birth (month/day/year) Female Male

Please check the appropriate box (optional): Black, non-Hispanic American Indian/Alaskan Native Asian
 Hispanic White, non-Hispanic Pacific Islander
 Decline to respond

This is my first application for the Sommerschule. I have previously attended the Sommerschule (last session attended _____).

I wish to apply for academic credit: Undergraduate level Graduate level

I wish to apply for a scholarship: Yes No (If yes, please complete the Application for Scholarship on page 6 of this form)

Reference to be contacted by applicants to the 5-week program (except teachers applying to the 1-week or 2-week program).

Reference name

I will live on campus at the Deutsche Sommerschule am Pazifik. Yes No

Please note that students are expected to live on campus. Commuting students are required to pay a fee of \$300 to cover lunches on class days, the closing banquet, all excursions, and curricular and extracurricular activities.

*Providing your Social Security Number (SSN) is optional. All students are assigned a randomly generated ID number, but your SSN is required for many human resources, financial aid, and tax purposes. For complete disclosure information on the use of Social Security Numbers at PSU, please refer to the section on Identification/SSNs in the Summer Session Catalog/Schedule of Classes.

For office use only: Date received: _____ Check number: _____
Application approved: _____ Student notified: _____
Scholarship: \$ _____ QE submitted: _____

Present schooling:

Institution _____ Major _____

Academic standing: Freshman Sophomore Junior Senior**Previous college or university (if applicable):**

Institution _____ Degree _____ Graduation mo./year _____

Graduate school (if applicable):

Institution _____ Degree _____ Graduation mo./year _____

Undergraduate coursework completed in German (list current or latest completed coursework):

Graduate coursework completed in German (list current or latest completed coursework):

Present teaching position (if applicable):

Institution _____ Subject/grade _____

How did you hear about the Sommerschule?

Person to contact in case of an emergency:

Last name _____ First name _____ Middle name _____

Street address or PO Box _____ City _____ State _____ Zip _____

E-mail address _____ Telephone number _____

Applicant's Signature _____ **Date** _____

Statement of purpose

Applicant's name _____ Date _____

Compose this Statement of Purpose in German without outside help. Please type or use a word processor.

The statement should address the following topics: your background in German, your reasons for wanting to participate in the program, and the expectations you have with respect to your future use of the language.

Reference for applicants to the Deutsche Sommerschule am Pazifik five-week intensive program

Please fill in your name and date below.

Give this sheet to one of your recent German teachers who is acquainted with your degree of language skills. If you have not recently studied German, give the form to any German speaker who knows you and can comment on your language ability.

Applicant's name _____ Date _____

To the reference:

This student is applying to the Deutsche Sommerschule Am Pazifik, a five-week intensive German language program. All classes and activities are conducted entirely in German and only German is spoken. Two years of college German (or the equivalent) is required for admission. In order to better evaluate the applicant, we would appreciate your rating his or her German language skills in the following categories.

Oral comprehension	<input type="checkbox"/> EXCELLENT	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR
Speaking ability	<input type="checkbox"/> EXCELLENT	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR
Writing ability	<input type="checkbox"/> EXCELLENT	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR
Reading ability	<input type="checkbox"/> EXCELLENT	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR

In your opinion, how will this candidate do in Sommerschule classes and extracurricular events conducted in German only?

Signature _____ Date _____

Name _____ Position _____

Street address or PO Box _____ City _____ State _____ Zip _____

E-mail address _____ Telephone number _____

Please return this form to: Kathie Godfrey, Program Manager
Deutsche Sommerschule am Pazifik
PO Box 751
Portland, OR 97207-0751
503-725-5294 or 1-800-547-8887 ext 5294

Scholarship application for Deutsche Sommerschule am Pazifik

Note: Scholarships are limited and awarded to defray the cost of tuition only. All applicants are expected to contribute to the cost of attending the Sommerschule.

Applicant's name _____ **Date** _____

Full-time and part-time students

Student status: Full-time student Part-time student
 Independent Receive support from parents/others

Source(s) of income: _____ Annual income: \$ _____

If married, spouse's occupation: _____ Annual income: \$ _____

If support received from parents: Father's occupation _____ Annual income \$ _____

Mother's occupation _____ Annual income \$ _____

If you do not receive financial support from your parents, please indicate how you finance your education during the academic year (sources and amounts)

Grants \$ _____

Loans \$ _____

Work study \$ _____

Other \$ _____ (specify sources) _____

If not currently a student, indicate your employment status and annual income

Employed full time Employed part time Not employed Teacher Other _____

Annual Income: \$ _____ Please indicate the maximum amount you can raise to attend: \$ _____

Please include any additional information you feel is relevant to your application for financial aid.

Applicant's Signature _____ **Date** _____